



## Baraboo, Wisconsin Art & Craft Fairs 2004

Promoter: Cindy Doescher  
Fan Faire Promotions LLC  
1801 Jefferson St., Baraboo, WI  
53913  
Phone: 608-356-7995

### **YOUR INVITED TO CELEBRATE WITH US!**

You are invited to submit an application for the **17th Annual Art & Craft Fairs** in Baraboo, Wisconsin. Our venue holds 200 vendors and we expect 10,000 attendees at the one day show. Our show is well advertised through newspaper, radio, cable TV, billboards, signs, posters and brochures. We offer easy access and set up & close parking! In May we will be celebrating the Year of the Circus and in October our theme will be "It's Hip to be Square" at Faire on the Square. Exhibitors tell us Baraboo is one of the best shows they attend every year for sales and friendly people! So register early and don't miss out on being a part of one of the best fairs in the state!

**DATES: Sat. MAY 15, 2004 & Sat. OCT. 9, 2004 TIME: 9:00 a.m. to 4:00 p.m.**

This is an outdoor show with no rain date and no refunds in the event of inclement weather.

**SET-UP:** Set-up time is 6:00 a.m. day of show with space assignments given that morning. Prior evening set-up is not allowed and space assignments will not be given out early.

**EXHIBITORS MUST CHECK IN BEFORE SET UP.** If exhibitor is not checked in at least one hour prior to start of show, management is authorized to occupy your space in such a manner deemed in the best interest of the show, without any rebate or allowance whatsoever to the exhibitor.,

**DISPLAY:** Exhibitors must provide their own display tables/materials and are responsible for displays at all times. Spaces are minimum 10' x 12'. Erected displays, including canopy & tie-downs, must fit within this area. Maximum 2 spaces per artist. A limited number of electrical sites are available on a first-come basis.

### **ARTIST RULES:**

All items must be handmade by the artist who attends the fair. No commercial or wholesale products allowed. If you are found selling these products you will be asked to leave the fair. Each application must be accompanied by 2 close-up photographs depicting your work and 1 photo of the artist at work. If these are not included with application, it will be returned to you. If your work is deemed unsuitable, your deposit and photos will be returned. All work must be consistent with photos submitted. Artists will not be allowed to set up after 9:00 a.m. Any artist leaving before 4:00 p.m. will not be invited back to the show. All artists must collect state/county sales tax of 5.5%.

**PARKING:** Public parking lots have been reserved for exhibitors. **All vehicles must be moved to a public lot** after unloading and before setting up. If you are handicapped, please make arrangements to move your vehicle to this lot as well; do not use handicap parking on the street. If your car is found parked on the streets, you will be asked to close your booth until your car is moved.

**FEE/DEADLINE:** \$65.00 per space and \$5 jury fee. Deadline is 1 month prior to show date. (If space is still available after deadline, fee is \$75.00 per space)

**CONFIRMATION:** A self-addressed, #10 stamped envelope with \$0.60 postage is required with your application for return of photos, confirmation, map and show information.

**CANCELLATIONS:** If artist cancels a reservation a minimum of one month prior to event date, artist may transfer fees to next show date or request a refund. There will be no refunds given for late cancellations or no-shows.



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### 2004 Application Form 17th Annual Baraboo Art & Craft Fairs

Exhibitor's Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

*(If we may e-mail your application for future shows, please provide your address)*

Describe your product:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Wisconsin Department of Revenue requires you provide one of the following for reporting purposes:

Seller's Permit No.: \_\_\_\_\_ (OR) Social Security Number: \_\_\_\_\_

Federal ID Number: \_\_\_\_\_

May 15<sup>th</sup> Show : \_\_\_\_\_ 1 space \$65; \_\_\_\_\_ 2 spaces \$130

Oct. 11<sup>th</sup> Show : \_\_\_\_\_ 1 space \$65; \_\_\_\_\_ 2 spaces \$130

Jury Fee: \$5.00

TOTAL ENCLOSED: \$ \_\_\_\_\_

If Available, I Request Space # \_\_\_\_\_

#### **MAKE CHECK PAYABLE TO FAN FAIRE PROMOTIONS LLC**

*An additional \$10 LATE FEE per space will be assessed after April 15<sup>th</sup> & Sept. 9<sup>th</sup>*

*I have read the event guidelines and accept and agree to abide by same. I agree to assume full liability for any injury or loss to me or my property or employees, and from any cause whatsoever while on the premises. I expressly release Downtown Baraboo, Inc.; Fan Faire Promotions LLC; Cindy Doescher, and any of their representatives from any and all liability whatsoever, or for any loss or injury. Exhibitor agrees to pay for all legal fees and costs in any action arising from or during enforcement of this contract.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Send application form with deposit, jury fee, photos & SASE to:  
Fan Faire Promotions LLC; 1801 Jefferson St.-Baraboo WI 53913